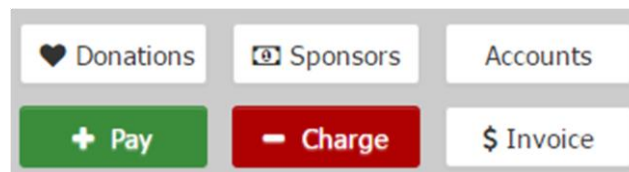


Charging, Processing and Reporting on Payments in MySeniorCenter

Do you charge for classes, memberships, rides, trips, or meals? Do you accept donations? If so, MySeniorCenter has you covered. You can process payments, generate invoices and receipts, accept donations and run reports to keep track of everything, right in MySeniorCenter.



Overview

You can have a fee associated with anything in MySeniorCenter. For classes, you can even offer multiple discount types: volume price for a series, special 'platinum' member price, etc. The same is true for trips. Memberships can take many forms as well: lifetime members, exercise-only, family rates, etc. When a membership fee is due, you can generate invoices, send touchscreen reminders or even do a broadcast call using Voice Connect, to let people know.

Payment types

Many organizations rely on cash and personal checks from members when they register for events. MySeniorCenter lets you report on each payment type separately so you can keep track of what you've taken in.

If you've started to take credit cards as a form of payment, or are interested in going in that direction, MySeniorCenter offers integration with North American Bancard (NAB). What that means is that, as an organization, you set up a merchant account with NAB, they send you the equipment and just like that, you're in business taking credit card payments! The software is integrated right into MySeniorCenter AND MyActiveCenter so you just process them the same way you do cash or checks.



Merchant Fees

NAB offers MySeniorCenter customers a simplified fee structure of 2.35% + \$.10 per transaction and monthly account fee of \$7.50. It doesn't matter what kind of card you're processing or how it gets processed - swipe at the terminal, manually entered by a staff person over the phone or through MyActiveCenter - it's all the same fee. The terminals support Magstripe (swiping), EMV (chip-cards) and even NCF (contactless payments like Apple Pay, Samsung Pay, Android Pay).



Reporting

In addition to the full reporting interface you'll get with NAB, MySeniorCenter includes reports on all of your transactions. You can run reports by payment type, account code, activity type, cashier or individuals.

Individual Payments from 09/01/2017 to 10/16/2017

Account	Senior	Event	Amount	Payment Date	Payment Type	Notes	Received by
Donation Account	BUCKLEY, HELEN	Donation (10/12/2017)	\$25.00	10/12/2017	Cash		Chris Hamilton
Donation Account	Loe, Willo	Donation (10/13/2017)	\$50.00	10/13/2017	Check		Chris Hamilton
Donation Account	Moon, Martha W	Donation (10/12/2017)	\$60.00	10/12/2017	Credit Card		Chris Hamilton



Payments Received by Account

Action Community Center

Everyone

Payments Received from 09/01/2017 to 10/16/2017

10/16/2017 07:38pm

Account Code	Account Name	Cash	Check	Credit Card	Senior's Account	Cumulative	Total Receipts
45-223	Donation Account	\$25.00	\$50.00	\$60.00	\$0.00	\$135.00	3
13-445	Membership fees	\$0.00	\$90.00	\$0.00	\$0.00	\$90.00	12
13-403	Senior Center Activities	\$0.00	\$205.00	\$0.00	\$0.00	\$205.00	35
13-401	Senior Center General	\$0.00	\$261.00	\$0.00	\$0.00	\$261.00	52
10-998	Trips Account	\$0.00	\$0.00	\$0.00	\$70.00	\$70.00	2

Totals

Total Cash:	\$25.00
Total Check:	\$606.00
Total Credit Card:	\$60.00
Total Senior's Account:	\$70.00
Total Deposit:	\$761.00
Total Receipts:	104